



# How to Sign a Non-Disclosure Agreement

# HOW TO SIGN A NDA

To get you started in signing your Non-Disclosure Agreement (NDA), first log in to your MFG.com supplier account. You will be taken to your Dashboard.

- 1 Click on the RFQs tab and find the RFQ you would like to sign the NDA for by searching for the buyer name or RFQ number in the search box in the top right-hand corner.

Once you find the RFQ you are looking for, click on the RFQ number. It will be shown in blue text.

**All My Saved RFQ Searches (250)** View: All RFQs ▾

Mark Selected for Quoting | Delete Selected 1 → Search:

<input type="checkbox"/>	RFQ # / Name	Category	#	Max Qty.	Annual Usage	Location	Buyer / Rating	Close Date
<input type="checkbox"/>	 <a href="#">655258</a> Aluminum Insert	Machining - Turning	1	500 Pieces	1,000 Pieces	 USA Washington	★★★★★	
<input type="checkbox"/>	 <a href="#">444554</a> Aluminum Insert for Tube	Machining - Turning	1	450 Pieces	900 Pieces	 USA Washington	★★★★★	

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## 2 Buyer's NDA

The NDA will be a line item under the RFQ details once you click on an RFQ number. Keep in mind that not all buyers require you to sign a NDA.

Click on the blue text "Buyer's NDA" to view and sign the NDA.



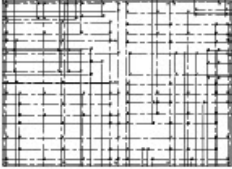
[< Back to All My Saved RFQ Searches](#) | [Print](#) | [Mark For Quoting](#) | [Quote RFQ Now](#) | [Notify MFG.com of a problem with this RFQ](#) | [Delete](#)

### RFQ Details

**RFQ Name** L325621-1 Rev E

**Reference Number**

**Brief RFQ Description** 316 Stainless Steel. Nuts need to be tack welded on back of panel. Approximately **86.0 inch x 62.0 inch x 0.75 inch** overall dimensions.




**Non-Disclosure Agreement** You must accept the [Buyer's NDA](#) prior to getting access to the full RFQ details and the ability to quote this RFQ.

**Release Date** 05/21/2014 16:24

**Quotes Needed By** 05/28/2014 23:59

**Anticipated Award Date** 05/30/2014 23:59

**Must Be Quoted In** Dollar US ( USD )



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## 3 NDA to Accept

Review the NDA text. The buyer can customize or use their own NDA, so the text may change from one buyer to the next.

If you agree to the terms, click Accept. You can print a copy for your records if you'd like.

### NDA to Accept

Signature & NDA

[< Back to RFQ details](#) | [Accept](#) | [Print](#) | [Cancel](#)


**NDA Text**

All data and attachments related to this RFQ are the property of the BUYER. The BUYER is the person or company that created and posted this RFQ.

The information in this document is furnished to enable preparation of quotes, engineering review, evaluation, design, quality control and/or receiving inspection only, and represents proprietary information of the BUYER and shall be restricted to those persons having a need to know and neither it nor this document shall be used or disclosed in whole or in part, for any other purpose, without the written permission of the BUYER.

By signing and clicking the ACCEPT button below, you are digitally signing and agreeing to this Non-Disclosure Agreement.

[< Back to RFQ details](#)



**3**  [Accept](#) [Print](#) [Cancel](#)

Version - 14.05.20 (11.7.0)

A confirmation will show at the top of the RFQ. You can proceed with the other steps of quoting a RFQ once you have accepted the NDA.

RFQ | **NDA**s | Quotes | Messages

[< Back to All My Saved RFQ Searches](#) | [Print](#) | [Mark For Quoting](#) | [Quote RFQ Now](#) | [Notify MFG.com of a problem with this RFQ](#) | [Delete](#)

  You have accepted this Non-Disclosure Agreement and agree to the terms.

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